

NED UNIVERSITY OF ENGINEERING & TECHNOLOGY

No. DR (Estab)/(984)Vol-II/9800

Dated: 06-12-2023

CIRCULAR

In pursuance of Resolution 41th meeting of Standing Medical Committee held on 20-11-2023, following decisions were passed.

1. This is intimated that information regarding hospitalization in either reimbursement panel or direct panel hospital must be submitted within 48 hours of admission in Medical Department through information form / email / telephonic information.
2. All the bills for reimbursement must be submitted within three months of discharge from the hospital.
3. All the Chairpersons / HoDs are requested to ensure / intimate all the faculty / staff members regarding the above with their endorsement on the same. Otherwise, medical bills either for **non-submission of information for hospitalization / late submission of medical claim** shall not be entertained for reimbursement.

REGISTRAR

Copy to:

1. Director Finance
2. Principal Medical Officer
3. Resident Auditor

Copy for information to:

1. PS to Vice Chancellor
2. PA to Pro Vice Chancellor
3. All Deans
4. All Chairperson / HoDs
5. Deputy Registrar (Cdn)/(Acad)/(S&G) / (Legal)