## NED University of Engineering & Technology



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Registrar

No. Cdn/8(322)/659 Dated: 19-01-2022

"SAY NO TO CORRUPTION"

## NOTICE

It is hereby notified that all Employees/Students/Contractors/Visitors must follow the following SOP:

- i- All above shall wear the mask throughout the day.
- ii- Crowding of people should strictly be avoided. Every person must ensure keeping a distance of at least 1 meter (3 feet) for seating. Posters highlighting Social Distancing will be pasted and practiced everywhere.
- iii- All persons must perform hand Hygiene frequently with soap and water or a hand sanitizer.
- iv- The employees/Students/Contractors/Visitors should cover their nose and mouth while sneezing or coughing with their flexed elbow or use tissue. Dispose off the tissue immediately after use. Avoid touching their face.
- v- Smoking will be strictly prohibited within the campus.

In case of any Employees/Students/Contractors/Visitors with having any Symptoms of COVID-19 the Medical Department to be informed immediately.

REGISTRAR

Copy to:

- 1. PS to the Vice-Chancellor
- 2. PA to Pro Vice-Chancellor
- 3. All Deans / Chairmen / Head of Departments
- 4. Principal (TIEST)
- 5. City Campus / LEJ Campus
- 6. All Notice Boards