

NED University of Engineering & Technology



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Registrar

No. Cdn/8(322)/5471

Dated: 05-11-2020

“SAY NO TO CORRUPTION”

NOTIFICATION

It is hereby notified that the NED University of Engineering and Technology, and its Constituent College i.e. Thar Institute of Engineering, Sciences and Technology, Tharparkar, shall observe the **following office hours w.e.f 09-11-2020** till further orders:

Monday to Thursday **8:30 hrs. to 14:00 hrs.**
Friday **8:30 to 12:00 hrs.**

**ALL EMPLOYEES /STUDENTS /CONTRACTORS/VISITORS MUST FOLLOW
THE FOLLOWING SOP:
(SOP UNDER THE GUIDELINES OF GOVERNMENT OF SINDH)**

- i- All employees/Students/Contractors/Visitors shall wear the mask throughout the day.
- ii- Crowding of people should strictly be avoided. Every person must ensure keeping a distance of at least 1 meter (3 feet) for seating. Posters highlighting Social Distancing will be pasted and practiced everywhere.
- iii- All persons must perform hand Hygiene frequently with soap and water or a hand sanitizer.
- iv- The employees/Students/Contractors/Visitors should cover their nose and mouth while sneezing or coughing with their flexed elbow or use tissue. Dispose off the tissue immediately after use. Avoid touching their face.
- v- Smoking will be strictly prohibited within the campus.

In case of any Employees/Students/Contractors/Visitors with having any Symptoms of COVID-19 the Medical Department to be informed immediately.


REGISTRAR

Copy to:

1. PA to the Vice-Chancellor
2. PA to Pro Vice-Chancellor
3. All Deans
4. All Chairmen / Head of Departments
5. All Notice Boards

Copy for information to:

The Secretary to Government of Sindh
Universities & Boards Department
46-D, Block-I, Clifton
Near Ziauddin University, Karachi