

F/QSP 02/01/00

**Internal Memo**

☐ URGENT ☐ INFO ONLY  
☐ IMMEDIATE ☒ ROUTINE

|                 |                                                                                                     |                |                            |
|-----------------|-----------------------------------------------------------------------------------------------------|----------------|----------------------------|
| <b>To:</b>      | First Year Class Advisor,<br>(through respective Chairperson)<br><b>All First Year Departments.</b> | <b>From:</b>   | Controller Student Affairs |
| <b>Subject:</b> | Pak-Arab Refinery Limited (PARCO)<br>Scholarship 2025.                                              | <b>Ref: #.</b> | DSA / 742 / 11/6669 ✓      |
|                 |                                                                                                     | <b>Date:</b>   | 29-11-24                   |

The sponsor intends to award the above scholarship for First Year students of Engineering Departments. In this connection, you are requested to kindly forward the cases of the **DESERVING CANDIDATES** from various **City / District (Bubak, Sehwan, Shikarpur and Khairpur areas)** of your department in the enclosed prescribed Scholarship Application form for subject scholarship on **Need and Merit Basis**.

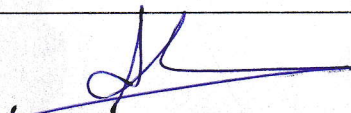
The form specimen is attached herewith on the attached Prescribed Scholarship Form. However photocopy of the same form is also acceptable. The students may be advised to get verify part 1 (d) of the form by the Accounts Department.

The required documents as mentioned in the application form must be attached.  
**Incomplete applications will not be entertained.**

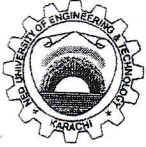
The applications along-with necessary documents may please be forwarded by the respective Class Advisor through the concerned Chairman to Student Affairs Department, at Engr. Wahab Shaikh Students' Facilities Centre on / before **06-12-2024** for onward transmission to the sponsoring agency.

Kindly display the attached notice of scholarship on the departmental notice board.

- N.B.**
- 1-Please forward the cases of deserving students only.
  - 2-Students admitted under self finance scheme are not eligible for this scholarship.
  - 3-The applicants must not be getting scholarship / financial assistance from any other source.
  - 4-The candidate must open an account in the Bank for transfer of scholarship amount if awarded.

  
Controller Students' Affairs

  
Encl: As above.

**NED UNIVERSITY OF ENGINEERING AND TECHNOLOGY****APPLICATION FOR THE SCHOLARSHIP**NAME OF SCHOLARSHIP \_\_\_\_\_  
ACADEMIC YEAR \_\_\_\_\_Kindly paste  
your photograph  
here**1. PARTICULARS OF APPLICANT****a. CATEGORY OF ADMISSION:-** \_\_\_\_\_**b. NAME** \_\_\_\_\_

Father's Name \_\_\_\_\_

- (i) Class \_\_\_\_\_ (ii) Roll No. \_\_\_\_\_  
(iii) Discipline \_\_\_\_\_ (iv) Batch \_\_\_\_\_  
(v) District \_\_\_\_\_ (vi) Province \_\_\_\_\_  
(vii) Student's Cell #. \_\_\_\_\_ (viii) Student's Alternate Contact # \_\_\_\_\_  
(ix) E-mail Add: \_\_\_\_\_  
(x) Residential Address \_\_\_\_\_  
(xi) Permanent Address \_\_\_\_\_

**(xii) Father**

- If alive ☐ Deceased ☐ Alive  
☐ Retired ☐ In service ☐ Business

**(xiii) Mother**

- If alive ☐ Deceased ☐ Alive  
☐ House wife ☐ In service ☐ Business

**c. INFORMATION FATHER / GUARDIAN.**

- (i) Name \_\_\_\_\_ (ii) Relation with applicant \_\_\_\_\_  
(iii) Occupation \_\_\_\_\_ (iv) Gross Salary / Income \_\_\_\_\_  
(v) No. of earners \_\_\_\_\_ (vi) Total family income \_\_\_\_\_  
(vii) Tel. Contact No. Res \_\_\_\_\_ Office \_\_\_\_\_  
(viii) Residential Add. \_\_\_\_\_  
(ix) Monetary Assistance Amount \_\_\_\_\_  
(Attach Income Certificates / Affidavit)  
Given by Guardian (if guardian is other than father)

**d. SCHOLARSHIP PREVIOUSLY AWAILED (YES/NO) (OR APPLIED)** \_\_\_\_\_

(To be verified by the Account Deptt.)

- a) Particular of Scholarship \_\_\_\_\_  
b) Amount awarded Rs. \_\_\_\_\_ c) Bank Account No. \_\_\_\_\_

**e. LIST OF DEPENDANTS (Father/Guardian)**

| S. No. | Name | Relation | Age | Studying , Class / Job |
|--------|------|----------|-----|------------------------|
|        |      |          |     |                        |
|        |      |          |     |                        |
|        |      |          |     |                        |
|        |      |          |     |                        |
|        |      |          |     |                        |
|        |      |          |     |                        |
|        |      |          |     |                        |
|        |      |          |     |                        |
|        |      |          |     |                        |

Total No. of Dependents in words \_\_\_\_\_

2. **ACADEMIC RECORD OF THE LAST EXAMINATION(S)**

| Class /<br>Year | Seat No. | Total Max Marks<br>CGPA | Marks Obtained<br>GPA / CGPA | Percentage | Merit Position<br>(if any) |
|-----------------|----------|-------------------------|------------------------------|------------|----------------------------|
|                 |          |                         |                              |            |                            |
|                 |          |                         |                              |            |                            |
|                 |          |                         |                              |            |                            |
|                 |          |                         |                              |            |                            |
|                 |          |                         |                              |            |                            |
|                 |          |                         |                              |            |                            |
|                 |          |                         |                              |            |                            |
|                 |          |                         |                              |            |                            |

3. **DECLARATIONS**

- a. I hereby declare that the facts and figures entered in the application are correct to the best of my knowledge and I take full responsibility for correctness of the entries made herein. The Awarding Committee of the University can take any action against me if any of the entry in the application is found wrong and fake.
- b. I hereby declare that, if the scholarship be awarded to me, I abide all the rules of financial assistance.

\_\_\_\_\_  
Signature of Applicant

- c. Certified that the above statement of my son/daughter/ ward is correct and true.

\_\_\_\_\_  
Signature of Father / Guardian

Forwarded and duly recommended

\_\_\_\_\_  
Signature of Class Advisor

\_\_\_\_\_  
Signature  
Chairperson of the Department

**PHOTOCOPIES OF THE FOLLOWING DOCUMENTS TO BE ATTACHED.**

- Mark Certificate(s) of all engineering examinations / S.S.C. & H.Sc / B.Sc. marks certificate for students of first year engineering.
- Salary certificate of father / guardian, if employed.
  - Updated Pension Book of father / guardian, if retired.
  - In case of father /guardian has business an affidavit of income verification in original.
- National I.D. Card / "B" Form of all dependants.
- University Identity Card.

**Note:**

- Photocopies submitted along with the application must be attested by Officer of Grade 17 or above / Councilor / Nazim of the concerned Union Council.
- The University is authorized to demand any document whenever required.