Date:

Student Registration Form

*Please find the admission criteria at the end of the form

Student Information

Full Name			
Contact No.			
Email			
CNIC / B-Form		Gender	
Date of Birth		Age	
City			
Current Address			
Permanent Address			
Marital Status	☐ Single ☐ Divorced	☐ Married ☐ Widowed	
Religion*	☐ Islam ☐ Hinduism	☐ Christianity ☐ Other (_____)	
If Muslim, please choose*	☐ Sunni ☐ Ismaili	☐ Shia ☐ Other (_____)	
Are you Syed / Hashmi?*	☐ Yes	☐ No	

Disclaimer: We support everyone indiscriminately. All questions asked are for our funding allocation purposes and internal record only.

Montessori Section

Applying for Scholarship at OTF Montessori Program	☐ Yes	☐ No
Will the mother be able to attend the mothers' program at Orange Tree Foundation?	☐ Yes	☐ No
If the mother will NOT attend, then why?		
How will the mother and the child come to Orange Tree Foundation?	☐ Bus ☐ Rickshaw	☐ Bike ☐ Other (_____)

School / College / University Section

Student's Previous Education (If Any)

Previous School / Institution	
City	
Class / Grade / Program	
Score / GPA / Percentage	
Duration of Previous Program *University Students only	

Student's Current Education

School / Institute	
City	
Class / Grade / Program	
Score / GPA / Percentage	

Duration of Current Program **University Students only*	
Current Semester & Year **University Students only*	

Applying for Scholarship for Current School / Institute	☐ Yes	☐ No

Applying to Change School / Institute	☐ Yes	☐ No
If yes, reason for change		

Tell Us Something Interesting About Yourself

Student's Future Plans / Aspirations

Student's Current Job(s)
(If Any)

Title	Company *(If applicable)*	Earnings (PKR/month)

Are you Applying for a Scholarship or a Loan?

*Please only fill the section that is relevant to you

OTF Scholarship Details
(Please choose the relevant categories)

Categories	Amount	Duration	Details
1. Tuition Fee			
2. Exam Fee			
3. Transport			
4. Stationery			
5. Uniform			
6. Books			
7. Hostel			
8. Mess			
9. Other			

Student Contribution
How much can you contribute towards your education?

Loan Details
(if applicable)

Total Amount of the Loan	
Why Do You Need the Loan	
How Do You Plan to Return the Loan?	
Any Other Relevant Details	

General Information
(to be filled by all applicants)

Accommodation Type	☐ House ☐ Townhouse ☐ Apartment ☐ Other (_____)
Accommodation Ownership	☐ Rented ☐ Family Owned ☐ Other (_____)
Number of Vehicles in Use	
Vehicle Type	☐ Car ☐ Bike ☐ Other (_____)

How did you come to know about OTF?	
Who was supporting the student's education previously?	
Financial Aid / Scholarship from other Institution(s)	
Previous Loans *(amount and from whom?)*	
Financial Support from Relatives *(if any)*	
Does anyone in your family have a job that covers medical expenses?	
Student's mode of commute to and fro School / College / University?	

Your Source(s) of Income *(e.g., salary, pension, rent etc.)*	Amount (PKR/month)

Family Background

Father

Full Name			
Contact Number			
Email			
CNIC		Age	
Highest Qualification			
Occupation		Earnings	
Company		Tenure at the Company	

Mother

Full Name			
Contact Number			
Email			
CNIC		Age	
Highest Qualification			
Occupation		Earnings	
Company		Tenure at the Company	

Guardian/Spouse
(if applicable)

What is your Relationship with the Guardian?	
Full Name	
Contact Number	
Email	

CNIC		Age	
Highest Qualification			
Occupation		Earnings	
Company		Tenure at the Company	

Siblings/Children
(if you are unmarried, please give details of your siblings)

Name	Age	Single / Married	Details *(Student / Class / Employed / Income, etc.)*

Health Problems / Disability / Special Needs *(if any)*	
Student	
Family	
Note: In case of any health issues, applicant/parent(s)/guardian must submit latest medical reports.	

Are you willing to support/sponsor another deserving student at OTF in the future once you start earning?	☐ Yes ☐ No

Comments *(if any)*

Please attach the following documents:

☐ Copy of Student's CNIC (if 18 and above) OR Copy of B-Form (if under 18)

☐ Copy of Parents' CNIC

☐ 2 Recent Passport-size Photographs of the Student

☐ Copy of the Latest Degree / Educational Certificate of the Student

☐ For under O level / Matric: Copy of Latest Degree / Educational Certificate of Parents / Guardian

☐ Original Salary Certificate of Parents / Guardian / Spouse / Student

☐ Copy of vaccination card of children 7 and below

☐ COVID Vaccination certificate from NADRA of parents and student (if 12 and above)

☐ Utility bills of the past 6 months

☐ Stamped bank statement for the past 12 months

Please Note: Any application / form without complete documents will not be processed.

**Please Also Note: This is a registration form and not an admission form. Submitting this form does not guarantee admission. Orange Tree Foundation has the complete right and authority to decline any admission application.*

For Office Use

Scholarship Approval	☐ Yes	☐ No	
Reason for Scholarship	☐ Merit	☐ Financial Need	
	☐ Dedicated	☐ Self-sufficient / Hardworking	
	☐ Passionate	☐ Zakat / Sadqah Eligibility	
	☐ OTF Criteria	☐ Other (_____)	

Special Notes *(if any)*

_____

Admissions Department

Date: _____

Admission Criteria

Admission Criteria for Montessori Kids

1. Family is Karachi based.
2. The child should be between 3 to 4 years old.
3. Both Parents should at least have Intermediate education.
4. Father should be working.
5. Family's earnings should be at least PKR 30,000/month.
6. Parents are motivated for the education of their children.
7. Mother is able to attend the 1 year program offered by OTF.
8. Father is able to attend the character building course at OTF twice a month.
9. Parents can contribute 25% of the children's education cost.
10. Parents are willing to accept support through sadqah/zakat fund based on their eligibility screened by a qualified Sharia Advisor (Mufti).
11. Parents are required to submit the registration form along with the following documents:
    - Parents CNIC copies
    - Parents Educational certificates
    - Salary Slip
    - Child's 2 Passport size photographs
    - Child's B-Form
    - Child's Vaccination Card. (Note: if the child is not immunized, he/she will not be awarded OTF scholarship)
    - COVID Vaccination Certificate from NADRA of parents
    - Utility bills of the past 6 months
    - Stamped bank statement for the past 12 months

Admission Criteria for Students *(School / College / University)*

1. Student is Karachi based and the institute is also located in Karachi.
2. Scholarships will be extended to students who have secured at least minimum 2.85 CGPA/B grade/70%.
3. Student's family earning is sufficient to meet the basic domestic needs.
4. Student contribution will be decided after the interview.
5. Student is willing to accept support through sadqah/zakat fund based on their eligibility screened by a qualified Sharia Advisor (Mufti).
6. Student has to submit the registration form along with the following documents:
    - Student's CNIC copy (If student is under 18 then he/she has to submit his/her Form-B and the parents' documents)
    - Student''s Educational Certificates. (If student is under 18 then he/she has to submit parents'/guardians' documents)
    - Salary Slip of student if he/she is working and if he/she is not working, then the salary slips of the parents'/guardian's
    - Student's 2 Passport-size photographs
    - COVID Vaccination Certificate from NADRA of parents and student (if above 12)
    - Utility bills of the past 6 months
    - Stamped bank statement for the past 12 months

Note: All Orange Tree Foundation Students must maintain minimum 70% and above grades and a good code of conduct. Failure to maintain the grades and conduct may result in cancellation of the scholarship.