

NED UNIVERSITY OF ENGINEERING AND TECHNOLOGY, KARACHI
STUDENT AFFAIRS DEPARTMENT



F/SOP/DSA01/09/01

**Photograph of
Applicant**

Dated _____

Application Form (Refund of Caution Money)

Certified that Mr. / Ms _____ S/o D/o _____
Student of Bachelor / Master / Ph.D _____ Batch _____
bearing Seat No. _____ has no dues against him/her as per records of this
office.

Applicant Bank Account Detail:

Account Title _____

Bank Name _____

IBAN _____

Signature of Applicant

Controller of Student Affairs

For office use only

Receipt No. _____ Dated _____ Amount (R.) _____

Accountant

Deputy Director Finance

RECEIPT

Received Rs. _____ (Rupees: _____)

From the Director Finance, NED UNIVERSITY OF ENGINEERING AND TECHNOLOGY,
KARACHI, as Refund of Caution Money Deposit.

(Signature of Applicant or Authorized Person/Nominee)

Note: Authorized Person should not be University employee.

PTO for Instruction and authorization



INSTRUCTIONS:

- i. The amount ordinarily becomes payable after due process of the application in the accounts Office.
- ii. The amount cannot be remitted in terms of money order.
- iii. Identity Card will have to be surrendered at the time of withdrawal of caution money.
- iv. Authority letter is mandatory in case any nominee is authorized to collect security deposit. However CNIC copy of the nominee is required to be attached with the application form.

Copies of the following documents to be attached:

- 1. University Identity Card
- 2. Degree or Provisional Certificate.
- 3. Cancellation of Admission

Letter of Authority

(To be used if required by the applicant)

I, hereby authorize Mr. / Ms. _____
signature is given below to receive the amount of Caution Money Deposit on my behalf.

(Specimen Signature whom payment is authorized)

(Signature of Applicant)

Attested

Controller Student Affairs