



F/QSP 02/01/00

Internal Memo

☐ URGENT ☐ INFO ONLY
☐ IMMEDIATE ☒ ROUTINE

To:	All First Year Class Advisor (through respective Chairperson)	From:	Controller Students' Affairs
Subject:	Professional Education Foundation 2020 (Zakat Basis).	Ref:	DSA/ 1558
		Dated	15-11-19

The Professional Education Foundation intends to award the above scholarship to the most deserving students of First Year Engineering / Non Engineering on **Need-cum-Merit**. In this connection, you are requested to forward the cases of most deserving students on the attached prescribed scholarship form issued by PEF. However, photocopy of said form is also acceptable. **The required documents as mentioned in the application form must be attached by the applicants.**

Required Attested Documents:

- 1- University Identity Card.
- 2- S.S.C & H.S.C Marks Certificates.
- 3- Current Gross Salary Certificate or slip of the father and other earning member or a certificate from a local Councilor of Imam-e-Masjid.
- 4- Updated B Form / NIC of all dependants of father / guardian.
- 5- University Admission Fee Slip.
- 6- Medical Certificate if the candidate is suffering from any physical disability.
- 7- Death Certificate if parents(s) expired.
- 8- Two Passport Size photographs pertaining name written in block letters at the back.
- 9- One copy of Utility Bill (Either Electricity or Gas)

The application forms along-with the required documents may please be forwarded by the respective Class Advisors and concerned Chairman to the Students' Affairs Department at Engr. Wahab Shaikh Students' Facilities Centre, on / before **29-11-2019** for onward transmission to the sponsoring agency.

The application form and affidavit may be downloaded from Portal (www.pl) or (www.thepef.com).

Please note that an affidavit will be required to be submitted after the provisional approval of the concerned student's application (**The specimen of Zakat Affidavit is also hereby attached**).

- N.B.**
1. The respective class advisor may also be requested forward only the most deserving cases completed in all respect. No incomplete and late submission of application will be entertained for above scholarship.
 2. Students admitted under Self-Finance Scheme are not eligible for this scholarship.
 3. The applicants must not getting scholarship / financial assistance from any other source.
 4. The candidate must open the account in the bank from transaction of scholarship amount, if awarded.

Encl: As above.


Controller Students' Affairs



PEF Application for Financial Aid

SUBJECT TO AVAILABILITY OF FUNDS



Please send completed form and video profile by E-MAIL to PEF@eurocharity.org.uk

Form No: _____

Date of receipt: _____

To Be Filled by Student (In BLOCK LETTERS Only)

Basic Information

Surname _____

First Name _____

Father's Full Name _____

Mother's Name _____

National ID No. _____

Gender _____ Date of Birth _____

City of Birth _____ Religion _____

Please provide any other information regarding your parent's health & marital status (healthy/disabled/married/divorced etc.)

**Paste your
Latest P.P. Size
Photograph (Do
not staple)**

Contact Information If Address/phone or any other details changed:

Permanent/Home Address:

City: _____ District: _____

Phone (with ISD code):

Email Address:

Present Address (if different):

City: _____ District: _____

Mobile No:

Family Details:

Name of Father:

Age/Date of Birth:

Occupation/Salary

Name of Mother:

Age/Date of Birth:

Occupation/Salary

Name of Sibling	DOB/Age	Occupation & Salary/Study

Academic Information

Please mention details of FSC results or previous years educational qualifications, including entrance exams if applicable.

Std	Name of The School/ Institution/University	Month & Year of Passing	Percentage Marks/Score	Division/Class/Grade

Extracurricular activities: _____

University of Application

Name of College/University: _____

Degree Course: _____ Duration: _____

Address: _____

City: _____ State/District: _____ Website: _____

Admin/Official Name: _____ Phone #: _____ Email: _____

Fees Information:

Particulars of Fees	Amount (PKR)	Amount (GBP)
Tuition Fees		
Other contributions (own/family etc)		
Total Fees		

Additional Scholarships Information

Have you ever received support from other organizations or government? Yes/No _____ If Yes, provide details below

Organisation Name	Purpose of Scholarship/Grant	Amount Received	Year in which amount received	By Cheque/DD/Cash

Support to family members

Support receiving / received by your relatives in past / current from any organisation or relative Yes/No. If Yes,

Name of the Relative/Organisation	Relation	Purpose of Support	Amount Received	Financial Year	Last how many years have they been receiving support

Document Information (All Documents must be attested): Please note that this form will not be considered unless accompanied by the attested scans/copies of the following documents. (✓ Tick marks the attachments).

Sr. No.	Student Check List	Tick (Student)	Office Use
1.	One copy of University I.D. Card		
2.	Attested copies of Matriculation Mark Sheet and Certificate		
3.	Attested copies of Intermediate Mark Sheet and Certificate		
4.	One CNIC Copy/ Birth Certificate		
5.	Two recent passport size photographs (Please do not staple them. Attach with the help of a paper clip)		
6.	One Copy of Utility bills (Either Electricity or Gas)		
7.	One Copy of income certificate/Certificate from Union Council		
8.	One copy of death certificate in case of orphan/Certificate from Union Council		
9.	Medical Certificate in case of any disability/Certificate from Union Council		
10.	Attach Admission Order of the University		
11.	According to your selection above fill and attach IFL or (Need Based Financial Support Zakat Affidavit form).		

We certify and confirm that application of the student and its contents have been verified by the scholarship team headed by _____ and to the best of our judgment based on interview and relevant documents are correct.

We recommend an amount of _____ for financial support.

Signature: _____
University Principle/
Scholarship Committee

University Stamp

Write in your own words why we should support you with the scholarship for education. In addition, please record a 90 second video briefing the reason for your need of support and submit with application to PEF@eurocharity.org.uk.

IMPORTANT INSTRUCTIONS

1. All the fields in the form are mandatory to be filled. Incomplete forms will not be entertained.
2. Please also note that by applying for financial assistance from PEF, it is implied that PEF reserves the right to use the student for the purpose of fund raising events and/or promotional activities as and when deemed necessary by the foundation.
3. Moreover, the student is obliged to share his/her contact details in case of any changes thereof. If PEF is unable to contact the student based on wrong/changed contact details, the scholarship may be terminated by the Foundation.
4. Please note that an affidavit will be required to be submitted after the provisional approval of your application. The intimation of provisional approval which will be sent to you directly with the text of affidavit giving necessary instructions.
5. Only applications received through College or University will be considered. The amount approved will be transferred directly to the University on behalf of the student's educational expenses.

UNDERTAKING BY THE STUDENT

I have read and understood all of the above information, and agree to comply in whatever way PEF deems fit.

Name: _____

Contact No.: _____

Signature: _____

Date: _____