



F/QSP 02/01/00

**Internal Memo**

URGENT       INFO ONLY  
 IMMEDIATE       ROUTINE

<b>To:</b>	All Class Advisors through Concerned Chairpersons.	<b>From:</b>	Controller Students' Affairs
<b>Subject:</b>	UKAA Scholarship-2019	<b>Ref:</b>	DSA / 482
		<b>Date:</b>	22-3-19

University of Karachi Alumni Association UKAA, intends to award the scholarships on Merit-cum-Need Basis to the First, Second, Third, Fourth & Final Year students of NED University.

In this connection you are requested to kindly forward nominations in the prescribed application form issued by UKAA. However, photocopy of the form is acceptable.

The required documents mentioned in the application form may be attached.  
**Incomplete applications will not be entertained.**

The students who have been availing this scholarship in FE / SE / TE Class may also apply on the same prescribed application form for renewal of financial assistance along-with relevant documents as per procedure.

The applications along-with necessary documents may please be forwarded by the respective Class Advisor through the concerned Chairman to Student Affairs Department, at Engr. Wahab Shaikh Students' Facilities Centre on / before 17-04-2019 for onward transmission to the sponsoring agency.

Kindly display the attached notice of scholarship on the departmental notice board.

The applicant may be advised to download the Prescribed Application Form of UKAA Scholarship and other documents (Income Certificate and Undertaking) from website: [www.ukaa-dc.org](http://www.ukaa-dc.org) and NED Portal.

- N.B.**
- 1-Please forward the cases of deserving students only.
  - 2-Students admitted under self finance scheme are not eligible for this scholarship.
  - 3-The applicants must not getting scholarship / financial assistance from any other source.
  - 4-After due date incomplete applications will not be entertained.

  
Controller Students' Affairs

Encl: As above.

22/03/19  
M/A

**NED UNIVERSITY OF ENGINEERING & TECHNOLOGY KARACHI**  
**DEPARTMENT STUDENT AFFAIRS**

**ANNOUNCEMENT OF SCHOLARSHIP**

DSA/395

Dated: 21-03-2019

**TITLE OF SCHOLARSHIP: UKAA Scholarship-2019.**

<p><b>A- NATURE OF SCHOLARSHIP / ELIGIBILITY:</b></p> <ul style="list-style-type: none"> <li>▪ Need-cum-Merit Basis</li> <li>▪ <b>Merit-cum-Need Basis</b></li> <li>▪ Hardship Basis</li> <li>▪ Merit Basis.</li> </ul>	<p><b>B- CRITERIA:</b></p> <ul style="list-style-type: none"> <li>▪ The applicants must be needy for financial assistance.</li> <li>▪ The students must pass and obtain marks not less than <b>75%</b> in previous examinations at their first attempt.</li> <li>▪ Scholarship open to all eligible candidates male / female.</li> <li>▪ The candidate must not getting any scholarship / financial assistance from other sources.</li> </ul>
---	---

**C- ESSENTIAL DOCUMENTS / INFORMATION REQUIRED**

1. Mark Certificate(s) of all engineering examinations / S.S.C./ H.Sc/ B.Sc. (if applicable) for students of first year engg.
2. University Identity Card.

<b>D- ADDITIONAL DOCUMENTS / INFORMATION REQUIRED FROM THE CANDIDATES APPLYING ON</b>		
<b>NEED-CUM-MERIT BASIS</b>	<b>MERIT-CUM-NEED BASIS</b>	<b>HARDSHIP BASIS</b>
<ol style="list-style-type: none"> <li>1. Salary certificate of father / guardian, if employed.</li> <li>2. Updated Pension Book of father / guardian, if retired.</li> <li>3. An affidavit of income verification if the father / guardian is engaged in a business.</li> <li>4. National I.D. Card / B. Form of all dependants.</li> </ol>	<ol style="list-style-type: none"> <li>1. (a) Salary certificate of father / guardian, if employed. (b) Updated Pension Book of father / guardian, if retired. (c) An affidavit of income verification if the father / guardian is engaged in a business.</li> <li>2. National I.D. Card / B. Form of all dependants.</li> <li>3. Matriculation Certificate.</li> <li>4. Affidavit on Rs. 20/- Stamp Paper confirming that the candidate is not receiving any other scholarship which should be verified by the University</li> <li>5. Additional Documents, (as desired by the sponsor).</li> </ol>	<ol style="list-style-type: none"> <li>1. A death certificate issued by Karachi Metropolitan Corporation (attested) / An Original Affidavit from notary public indicating that the student's father / bread earned has passed away.</li> <li>2. Salary certificate of father / guardian, if employed.</li> <li>3. Updated Pension Book of father / guardian, if retired.</li> <li>4. An affidavit of income verification if the father / guardian is engaged in a business.</li> <li>5. Medical certificate in case of serious illness / injury of father / guardian.</li> <li>6. National I.D. Card / B. Form of all dependants.</li> <li>7. A statement from the student explaining the neediness and justification for above scholarship.</li> <li>8. Student's birth certificate to establish paternal relationship (attested) / An Original Affidavit from a notary public indicating student's relationship with deceased.</li> <li>9. E-mail address.</li> </ol>

**E- HOW TO APPLY:**

**Interested candidates may obtain prescribed application forms from their class advisors Students' Portal /NED website.** The same forms along-with required attested documents may be submitted to CSA Office through Class Advisors / Chairman on / before stipulated time.

\* Copies of all the documents submitted along with the application must be attested by Officer of Grade 17 or above / Councilor / Nazim of the concerned Union Council.

\* Any other documents may be asked if required.

**F- Dead Line 17-04-2019**

**N.B:** The students should provide true & correct information and the required information must not be concealed or changed in any way.



**Controller Students' Affairs**

**University of Karachi Alumni Association (UKAA)**  
**BALTIMORE WASHINGTON METROPOLITAN AREA**  
P.O. Box 1522, Springfield, Virginia 22151, USA  
Web site: [www.ukaa-dc.org](http://www.ukaa-dc.org)

**Deadline:**  
**April 30<sup>th</sup>, 2019**

**SCHOLARSHIP APPLICATION FORM 2019**

*(Application must be hand written in CAPITAL LETTERS)*

Recent  
Passport size  
Photograph  
(Attached)

- A. APPLICANT INFORMATION:**    *NEW*                       *RENEW*
1. Full Name: Mr. / Ms. / Mrs. \_\_\_\_\_
2. Date of Birth: (dd/ mm/ yy) \_\_\_\_\_    3. Physical disability (if any) \_\_\_\_\_
4. Postal Address (Karachi). \_\_\_\_\_  
\_\_\_\_\_
5. Email address (must be valid): \_\_\_\_\_
6. PTCL No. \_\_\_\_\_    7. Mobile No.: \_\_\_\_\_
8. Name of College/ Department/ University: \_\_\_\_\_
9. Class in which currently studying: \_\_\_\_\_
10. Degree/ Certificate presently enrolled for: \_\_\_\_\_
11. Career Goal (in about 50-60 words): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**B. PARENTS/ GUARDIAN INFORMATION:**

12. Father's Name: \_\_\_\_\_    Alive / Deceased: \_\_\_\_\_
13. Father's Address, Phone Number (s) and Email: \_\_\_\_\_  
\_\_\_\_\_

14. Guardian's Name: \_\_\_\_\_
15. Applicant's Relationship with Guardian: \_\_\_\_\_
16. Guardian's Address and Contact Numbers: \_\_\_\_\_  
\_\_\_\_\_

**For Office Use Only**

1. Form No. \_\_\_\_ / \_\_\_\_ / \_\_\_\_

2. All certificates (Matric to onward) attached or not \_\_\_\_\_

3. CGPA/ Percentage: \_\_\_\_\_

4. Objection or Cleared: \_\_\_\_\_  
\_\_\_\_\_

5. Any comments from Selection Chair:  
\_\_\_\_\_

Query: \_\_\_\_\_

**Obtained Grades/ GPA/ Division with Percentages**

1. Matric: \_\_\_\_\_

2. Intermediate: \_\_\_\_\_

3. Graduation\* : \_\_\_\_\_  
\_\_\_\_\_

4. Masters\* : \_\_\_\_\_  
\_\_\_\_\_

**\*Mention all semesters GPA/ Percentages individually.  
Failures are not allowed.**

**University of Karachi Alumni Association (UKAA)**  
BALTIMORE WASHINGTON METROPOLITAN AREA  
P.O. Box 1522, Springfield, Virginia 22151, USA  
Web site: [www.ukaa-dc.org](http://www.ukaa-dc.org)

17. Profession and Monthly Income of all earning members of the household (**Attach Income Certificates**)

Father: \_\_\_\_\_

Mother: \_\_\_\_\_

Brothers/ Sisters: \_\_\_\_\_

18. Give the name, postal address and phone number of the employer (s):

i. \_\_\_\_\_

ii. \_\_\_\_\_

iii. \_\_\_\_\_

iv. \_\_\_\_\_

19. Number of Family members depending on earning person/ father/ guardian (excluding applicant):

Brothers \_\_\_\_\_ Sisters \_\_\_\_\_ Others \_\_\_\_\_

20. Is applicant receiving any other scholarship/ financial aid from any other national or international body (Provide the source and amount funded): \_\_\_\_\_

If I am awarded the UKAA scholarship:

- i. As and when needed, I shall forward a copy of each subsequent examination result or the relevant documents to the selection committee in Karachi.
- ii. I agree that my name, photograph, class, fields of the study and educational institution may be displayed on UKAA website and / brochure.

**Assurance:** I endorse the above application.

**Father's / Guardian's Signature** (or the thumb impression): \_\_\_\_\_ Date: \_\_\_\_\_

This is to certify that the applicant is a regular student and has passed all pervious examinations. Therefore, above available information in this form is true to the best of my knowledge

**Registrar /Principal/ Chairperson** \_\_\_\_\_ (Sign with seal) Date: \_\_\_\_\_

- INCOMPLETE FORM & INELIGIBLE STUDENTS WILL NOT BE ENTERTAINED. NEW APPLICANTS WITH MONTHLY FAMILY INCOME OF OVER RS. 40,000 NEED NOT APPLY.

**ONE PHOTOCOPY OF THE EACH FOLLOWING DOCUMENT MUST BE ENCLOSED WITH THE APPLICATION FORM BEFORE SUBMISSION**

1. CNIC.
2. ID Card of Institute/ College/ University.
3. All marks sheets from Matric to onward.
4. Pay-slip of Father's/ Guardian's income.
5. Attested Father's/ Guardian's Income certificate (if pay-slip is not available).
6. Undertaking provided by UKKA scholarship selection committee (attested by BPS-17 or above officials).
7. In case of *RENEW* applicants, proof of last UKAA Scholarship awarding letter must be enclosed.



# UNIVERSITY OF KARACHI ALUMNI ASSOCIATION (UKAA)

Baltimore, Washington Metropolitan Area, USA

## UNDERTAKING

I (Mr. / Ms.) \_\_\_\_\_ S/o / d/o \_\_\_\_\_ student of \_\_\_\_\_ availing the UKAA scholarship for the year \_\_\_\_\_ funded by the UKAA Baltimore, Washington, USA. I agree to undertake that I am fully committed to avail only one (01) scholarship for my above mentioned academic year within the specified time of period. If any other scholarship awarded to me for the same academic year, I shall be committed to return the UKAA scholarship to the selection committee on immediate basis neither to my academic institution nor any other irrelevant person. My agreement is also endorsed and confirmed below by the Head/ Registrar/ Student's Advisor. Therefore, I understand that whenever my commitment not fulfill the requirement of UKAA scholarships, the competent authority of same scholarship has right to disqualified my name for further award of scholarship and do precede the matter in court for refunding of awarded amount.

Mr. / Ms. (Student) \_\_\_\_\_

Signature: \_\_\_\_\_

Dated: \_\_\_\_\_

\_\_\_\_\_  
Registrar/ HOD/ In-charge  
Signature with Stamp



**UNIVERSITY OF KARACHI ALUMNI ASSOCIATION  
(UKAA)**

**Baltimore, Washington Metropolitan Area, USA**

**INCOME CERTIFICATE**

**(For private job holder, only applicable if pay-slip is not available)**

I, \_\_\_\_\_ S/O, D/O \_\_\_\_\_ bearing  
(Father's / Guardian's name)

CNIC No: \_\_\_\_\_, father of \_\_\_\_\_  
(Student's name)

performing private job as \_\_\_\_\_ and earn Rs. (approx.) \_\_\_\_\_ per month  
(Nature of job)

My postal Address is \_\_\_\_\_  
\_\_\_\_\_

Name of student: \_\_\_\_\_

Class : \_\_\_\_\_

Seat No. : \_\_\_\_\_

Faculty : \_\_\_\_\_

Department /College/ University: \_\_\_\_\_

I certified that the said information is corrected.

Name & Signature: \_\_\_\_\_  
(Father's / Guardian's)

I certified that the above cited information is correct.  
(Witness)

Gazetted Officers BPS-17 and above  
(Sign, Seal with date)