



F/QSP 02/01/00

Internal Memo

- URGENT
- INFO ONLY
- IMMEDIATE
- ROUTINE

To:	Second Year Class Advisor, Mechanical Engineering Department (through respective Chairperson).	From:	Controller Students' Affairs
Subject:	Renewal of Akram Family Scholarship-2018.	Ref. #:	DSA / 2016
		Dated:	11-12-17

This is to inform you that the sponsor of subject scholarship intends to renew the cases of the following students on the basis of their academic performance, attendance and conduct.

Sr. #.	Name with Father's Name	Class (Discp.) Roll #. / Batch
1.	Ashraf Ali S/o Anwar Ali khan	SE (ME) 253 / 2016-17
2.	Syed Muhammad Mehdi Haider S/o Syed Ali Abbas	SE (ME) 141 / 2016-17

You are, therefore, requested to kindly forward the cases of the said candidates on the attached prescribed proforma of Progress Report Form along-with the attested photocopies of latest transcript of Spring & Fall Semester 2017 and University ID Card to this department on or before 19-12-2017 positively. The said proforma must be signed and stamped.

N.B: A set in duplicate of proforma along-with required documents must also be accompanied with the original. please.

Controller Students' Affairs

7/c

Encl: As above.

Handwritten notes:
 Kaih
 08/12/17
 A/SA
 11/12



NED UNIVERSITY OF ENGINEERING AND TECHNOLOGY
(Department of Students' Affairs)

Progress Report Form

Subject: Renewal of _____ Scholarship.

Mr. / Ms. _____ S/o / D/o. _____
bearing Roll No. _____ Batch: _____ the bonafide Student
of _____ Engineering / Architecture & Planning / Computer Science &
Information Technology Department.

The academic performance of the above student is given below:

1- Last Result:

i- Spring Semester / Term Examination GPA / Marks obtained _____ out of _____

ii- Fall Semester / Terms Examination GPA / Marks obtained _____ out of _____

iii- Total Marks obtained / CGPA in 1st 2nd 3rd year _____

Tick any one

2- **Attendance of the last Year:** i- Spring Semester / Term _____ % ii- Fall Semester / Term _____ %

3- **General Behaviour:** Excellent / Good / Fair / Satisfactory / Unsatisfactory.

Recommended / Not recommended for above scholarship.

Signature with Stamp
Class Advisor

Controller Students' Affairs

Encl: Attested copies of Spring & Fall Semester / Terms Examination Marks Certificates & Student Card Copy.



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Subject: Renewal of _____ Scholarship.

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bearing Roll No. _____ Batch: _____ the bonafide Student
of _____ Engineering / Architecture & Planning / Computer Science &
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The academic performance of the above student is given below:

1- Last Result:

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ii- Fall Semester / Terms Examination GPA / Marks obtained _____ out of _____

iii- Total Marks obtained / CGPA in 1st 2nd 3rd year _____

Tick any one

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Signature with Stamp
Class Advisor

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