



F/QSP 02/01/00

**Internal Memo**

URGENT       INFO ONLY  
 IMMEDIATE       ROUTINE

<b>To:</b>	Concerned Class Advisors through Concerned respective Chairpersons.	<b>From:</b>	Controller Students' Affairs
<b>Subject:</b>	Renewal of IEP-SAC Scholarship 2017	<b>Ref:</b>	DSA/957
		<b>Date:</b>	5-6-17

This is to inform you that the sponsor of subject scholarship intends to renew the cases of the following students on the basis of their academic performance, attendance and conduct.

Sr.#	Name with Father's Name	Class
1.	Gulistan D/o Muhammad Parial	TE (MY) 025 / 2014-2015
2.	Muhammad Shahrulkh S/o Muhammad Akhter Hussain	TE (AU) 024 / 2014-2015
3.	Amna Zahir D/o Muhammad Zamir Hasan	BE (ME) 009 / 2014-2015
4.	Muhammad Abdul Haleem S/o Muhammad Aslam Lashari	TE (EE) 133 / 2014-2015

You are, therefore, requested to kindly forward the cases of the said candidates on the attached prescribed **Form-2** along-with the required following documents on or before **12-06-2017** positively.

1. Attested photocopy of Latest Transcript of Academic Record Spring & Fall Semester 2016.
2. Attested Photocopy of University ID Card, applicant's CNIC and guardian CNIC.

*Handwritten signature*  
02/06/17 nclsa  
Encl: As above.

*Handwritten signature*  
Controller Students' Affairs



THE INSTITUTION OF ENGINEERS PAKISTAN  
SAUDI ARABIAN CENTER (IEP-SAC)

Scholarship Program for Students in Pakistan Engineering Universities and Colleges

SELECTED STUDENT DATA FORM II (FORM - 2)

The Vice Chancellor of the concerned University or Principals of the concerned College will complete this form and send to IEP-SAC at the beginning of the second, third and fourth year of the Four Year Scholarship Program after which IEP-SAC will transfer the funds to the University/College Account for that year's scholarship. For the first year, Form-I will be used.

1. STUDENT'S NAME: \_\_\_\_\_
2. FATHER'S NAME: \_\_\_\_\_
3. DATE OF BIRTH: \_\_\_\_\_
4. PRESENT ADDRESS: \_\_\_\_\_
5. IEP ID NUMBER: \_\_\_\_\_
6. NIC NUMBER: \_\_\_\_\_
7. REGISTRATION NO. \_\_\_\_\_ 8. DISCIPLINE: \_\_\_\_\_
9. SESSION START DATE: \_\_\_\_\_ 10. EXP. SESSION END DATE: \_\_\_\_\_
11. ACADEMIC RECORD:

Examination Passed	Year	Marks Obtained / Total	Division / Grade	Position, If Any
1st Year B.E. / B.Sc. (Engg.)				
2nd Year B.E. / B.Sc. (Engg.)				
3rd Year B.E. / B.Sc. (Engg.)				

I hereby recommend the scholarship for the student whose data is given above. All further correspondence on the subject, may please be addressed to me / the official (Contact Person) whom I have authorized and whose name and designation is given below. I will advise IEP-SAC in case the contact person is changed. Also given below are the details of the University/College Bank Account to which you may transfer the Scholarship Fund.

DETAILS OF THE AUTHORIZED OFFICIAL (OF UNIVERSITY / COLLEGE):

NAME: \_\_\_\_\_ DESIGNATION: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_

BANK ACCOUNT DETAILS (OF THE ABOVE AUTHORIZED OFFICIAL):

NO. \_\_\_\_\_ BANK: \_\_\_\_\_ BRANCH / CITY: \_\_\_\_\_

CERTIFICATION BY HEAD OF THE INSTITUTION:

NAME: \_\_\_\_\_ DESIGNATION: \_\_\_\_\_  
INSTITUTION: \_\_\_\_\_

OFFICIAL SEAL AND SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

Note: Please make a signed and stamped copies of form I and II.  
(11-2)

## RULES AND REGULATIONS FOR THE AWARD OF SCHOLARSHIPS

### POLICY

Scholarship will be given to a needy first year student for Four Years with satisfactory progress (passing each year / semester examination as a whole and in first attempt) during his studies who is studying in any Government engineering universities / colleges in Pakistan under Discipline. Failure to show satisfactory progress will result in the termination of scholarship.

The number of scholarships will be fixed by the Local Council from time to time. Approval of these rates and its future amendment will be done by IEP-SAC Local Council.

If deemed necessary, the scholarship, instead of first year, can also be awarded from second year.

### SCHOLARSHIP AMOUNT

An amount of Pak Rs. 12,000 will be transferred yearly to the beneficiary / college bank account as designated by Vice Chancellor / Principal.

### SELECTION CRITERIA

(To be certified by Vice Chancellor / Principal)

- Should be needy
- Academically sound
- No other scholarship
- Citizen of Pakistan or native of Azad Kashmir

### HOW TO SELECT

Vice Chancellors / Principals or their nominated committees will be requested to select the students fulfilling above criteria. Particulars of the selected student will be provided by the concerned institution on Form-1 for IEP-SAC record. Renewal form (Form-2) duly filled by the institution will be required to transfer the next installment of the scholarship.

### GENERAL

IEP-SAC scholarship account will be properly audited yearly. Yearly progress report will be communicated to the donors by IEP-SAC.

If it is discovered at any stage that an incumbent is also availing some other scholarship in parallel, we'll discontinue our facility for him forthwith and the amount having been received by him under our scholarship scheme (in parallel with some other one, whatsoever it may be) shall be liable on him to be returned to us.

Name and Signature of Student

Counter Signature with Stamp  
Head of the Institution



**NED UNIVERSITY OF ENGINEERING AND TECHNOLOGY**

(Department of Students' Affairs)

***Progress Report Form***

Subject: Renewal of \_\_\_\_\_ Scholarship.

Mr. / Ms. \_\_\_\_\_ S/o / D/o. \_\_\_\_\_  
bearing Roll No. \_\_\_\_\_ Batch: \_\_\_\_\_ the bonafide Student \_\_\_\_\_  
of \_\_\_\_\_ Engineering / Architecture & Planning / Computer Science &  
Information Technology Department.

The academic performance of the above student is given below:

**1- Last Result:**

- i- Spring Semester / Term Examination GPA / Marks obtained \_\_\_\_\_ out of \_\_\_\_\_  
ii- Fall Semester / Terms Examination GPA / Marks obtained \_\_\_\_\_ out of \_\_\_\_\_  
iii- Total Marks obtained / CGPA in  1<sup>st</sup>  2<sup>nd</sup>  3<sup>rd</sup> year \_\_\_\_\_

**Tick any one**

2- **Attendance of the last Year:** i- Spring Semester / Term \_\_\_\_\_ % ii- Fall Semester / Term \_\_\_\_\_ %

3- **General Behaviour:** Excellent / Good / Fair / Satisfactory / Unsatisfactory.

Recommended / Not recommended for above scholarship.

\_\_\_\_\_  
Signature with Stamp  
Class Advisor

\_\_\_\_\_  
Controller Students' Affairs

Encl: Attested copies of Spring & Fall Semester / Terms Examination Marks Certificates & Student Card Copy.