



F/QSP 02/01/00

Internal Memo

URGENT INFO ONLY
 IMMEDIATE ROUTINE

To:	First Year Class Advisor, (through respective Chairperson) Electrical Engineering Department.	From:	Controller Students' Affairs
Subject:	NED-1981- EE Alumni Scholarship-2017.	Ref: #	DSA/198
		Date:	30-1-17

The NED 1981-EE- Alumni of subject scholarship intends to award the scholarships to the First Year Electrical Engineering Department on Need-Cum-Merit Basis.

How to Apply:

The interested candidate may be advised to fill-out the Scholarship Application Form available at: <https://goo.gl/S8OL30>

The application must email his/her application package to:
NED.1981.EE.Alumni.Scholarship@gmail.com by 26th February 2017.

The application package must contain clearly readable scanned copies (only in PDF format) of all the following documents. The files must be first be included in a single zip file and submitted via email.

Required Documents:-

- 1) Mark certificates of exams, including Matric, FSC, and Bachelor's (all completed semesters).
- 2) Income certificate of father / guardian and all of his/her dependents, if employed.
- 3) Updated Pension Book of father / guardian, if retired.
- 4) Affidavit of income verification, if applicant and / or father / guardian has a business.
- 5) National I.D. Cards of applicant his / her father guardian and his / her dependents.
- 6) NED University's ID card.

Note: Above document copies submitted along with the application must be attested by an Officer of Grade 17 or above /Councillor/Nazim of the concerned Union Council.

The applicant may be called for an interview (by phone or in persons).

For further details the applicant may be advised to read the Scholarship Grant Procedure and Conditions (Call for Application is hereby attached).

Kindly display the attached notice of scholarship/Call for Applications on the departmental notice board.

- N.B.**
- 1-The application form completed in all respect must be considered and entertained.
 - 2-Students admitted under self finance scheme are not eligible for this scholarship.
 - 3-The applicants must not getting scholarship / financial assistance from any other source.
 - 4-The candidate must open the account in the Bank from transfer of scholarship amount if awarded.

Kamran Nafsa
30/01/17

[Signature]
Controller Students' Affairs
30/01/17

Copy to: 1- Dean (ECE)
2- Chairman, Electrical Engineering Department.

Encl: 1- Call For Applications.
2- Scholarship Form I & II.

[Signature]
30-1-17

CALL FOR APPLICATIONS
NED-1981-EE ALUMNI SCHOLARSHIP

This scholarship is being offered by a group of NED University's Electrical Engineering alumni from the 1981-82 batch. The scholarship will be awarded to the needy students who maintain a reasonable level of academic performance.

The scholarships will be available to the **Electrical Engineering** students starting **Fall 2017 (Even) Semester**. The scholarship will cover the **full** (tuition and examination) fee for a student for each of the two yearly semesters.

Application and Scholarship Grant Procedure

The scholarship applications are accepted once a year. The scholarship will continue until the scholarship recipient finishes his/her degree, subject to the conditions listed below and to the availability of the funding.

By **FEBRUARY 26, 2017**, the applicants must email his/her application package to:
NED.1981.EE.Alumni.Scholarship@gmail.com.

The application package must contain clearly readable scanned copies (only in **PDF** format) of all the following documents. The files must be first be included in a **single .zip file** and submitted via email.

- 1) Completely filled-out the Scholarship Application Form available at:
<https://goo.gl/S8OL30>
- 2) Mark certificates of exams, including Matric, FSc, and Bachelor's (all completed semesters)
- 3) Income certificates of father/guardian and all of his/her dependents, if employed
- 4) Updated pension book of father/guardian, if retired
- 5) Affidavit of income verification, if applicant and/or father/guardian has a business
- 6) National ID Cards of applicant, his/her father/guardian and his/her dependents
- 7) NED University's ID card

Note: Above document copies submitted along with the application must be attested by an Officer of Grade 17 or above/Councilor/Nazim of the concerned Union Council.

The applicant may be called for an interview (by phone or in person).

By **APRIL 15, 2017**, the scholarship committee will inform by email the successful candidates.

Subsequently, the scholarship committee will pay the successful candidates' Fall semester's (tuition and examination) fee via the NED University's Controller of Student Affairs.

Conditions

1. The scholarship recipient must maintain a GPA of 2.5 or higher to retain the scholarship.
2. A failing grade in any course will result in the termination of the scholarship.
3. The recipient must stay enrolled as a full-time student in the NED University to continue the scholarship.
4. The recipient must not be receiving a tuition/fee scholarship from any other source.
5. To ensure continuation of the scholarship, within 2 weeks of the announcement of each semester's results, the recipient must send scanned copy of his/her latest transcript to NED.1981.EE.Alumni.Scholarship@gmail.com.
6. The decision of awarding the scholarship is in the hands of the awarding committee and failing to above conditions will result in the discontinuation of the scholarship.

**NED UNIVERSITY OF ENGINEERING AND TECHNOLOGY****APPLICATION FOR THE SCHOLARSHIP**

Kindly paste
your photograph
here

NAME OF SCHOLARSHIP _____
ACADEMIC YEAR _____

1. PARTICULARS OF APPLICANT

- a. CATEGORY OF ADMISSION:- _____
- b. NAME _____ Father's Name _____
- (i) Class _____ (ii) Roll No. _____
- (iii) Discipline _____ (iv) Batch _____
- (v) District _____ (vi) Province _____
- (vii) Student's Cell # _____ (viii) Student's Alternate Contact # _____
- (ix) E-mail Add: _____
- (x) Residential Address _____
- (xi) Permanent Address _____

(xii) Father Deceased Alive
If alive Retired In service Business

(xiii) Mother Deceased Alive
If alive House wife In service Business

c. INFORMATION FATHER / GUARDIAN.

- (i) Name _____ (ii) Relation with applicant _____
- (iii) Occupation _____ (iv) Gross Salary / Income _____
- (v) No. of earners _____ (vi) Total family income _____
(Attach Income Certificates / Affidavit)
- (vii) Tel. Contact No. Res _____ Office _____
- (viii) Residential Add. _____
- (ix) Monetary Assistance Amount _____
Given by Guardian (if guardian is other than father)

d. SCHOLARSHIP PREVIOUSLY AVAILED (YES/NO) (OR APPLIED) _____
(To be verified by the Account Deptt.)

- a) Particular of Scholarship _____
- b) Amount awarded Rs. _____ c) Bank Account No. _____

e. LIST OF DEPENDANTS (Father/Guardian)

S. No.	Name	Relation	Age	Studying , Class / Job

Total No. of Dependents in words _____

2. **ACADEMIC RECORD OF THE LAST EXAMINATION(S)**

Class / Year	Seat No.	Total Max Marks CGPA	Marks Obtained GPA / CGPA	Percentage	Merit Position (if any)

3. **DECLARATIONS**

- a. I hereby declare that the facts and figures entered in the application are correct to the best of my knowledge and I take full responsibility for correctness of the entries made herein. The Awarding Committee of the University can take any action against me if any of the entry in the application is found wrong and fake.
- b. I hereby declare that, if the scholarship be awarded to me, I abide all the rules of financial assistance.

Signature of Applicant

- c. Certified that the above statement of my son/daughter/ ward is correct and true.

Signature of Father / Guardian

Forwarded and duly recommended

Signature of Class Advisor

Signature
Chairperson of the Department

PHOTOCOPIES OF THE FOLLOWING DOCUMENTS TO BE ATTACHED.

- a) Mark Certificate(s) of all engineering examinations / S.S.C. & H.Sc / B.Sc. marks certificate for students of first year engineering.
- b) (i) Salary certificate of father / guardian, if employed.
(ii) Updated Pension Book of father / guardian, if retired.
(iii) In case of father /guardian has business an affidavit of income verification in original.
- c) National I.D. Card / "B" Form of all dependants.
- d) University Identity Card.

Note:

- i) Photocopies submitted along with the application must be attested by Officer of Grade 17 or above / Councillor / Nazim of the concerned Union Council.
- ii) The University is authorized to demand any document whenever required.

NED UNIVERSITY OF ENGINEERING AND TECHNOLOGY
APPLICATION FOR SCHOLARSHIP
Form II

Applicant's Name	
Applicant's NIC No	
Father's Name	

(1) List any scholarships received in the past and/or currently receiving?

	Name/Source of Scholarship	Dates (From / To)	Amount	Previous or Ongoing
1.				
2.				
3.				

(2) In the last six months, have you taken any online courses and completed them? Yes No
If yes, indicate course name(s) and the web address(es).

1. _____

2. _____

3. _____

(3) In the last six months, have you been involved in any extra-curricular activities? Yes No

If yes, briefly describe the activities including dates and your role.

1. _____

2. _____

3. _____

(4) In the last six months, have you made any efforts to positively contribute to the society? Yes No

If yes, briefly describe the activities including dates and your role.

1. _____

2. _____

3. _____

(5) In the next six months, do you plan to participate in any of the above activities (numbered 2 to 4)? Yes No
If yes, briefly describe your plans:

1. _____

2. _____

3. _____
