



F/QSP 02/01/00

Internal Memo

URGENT INFO ONLY
 IMMEDIATE ROUTINE

To:	Concerned Class Advisors through Concerned respective Chairpersons.	From:	Controller Students' Affairs
Subject:	Renewal of IEP-SAC Scholarship 2016	Ref:	DSA / 1379
		Date:	27-07-16

This is to inform you that the sponsor of subject scholarship intends to renew the cases of the following students on the basis of their academic performance, attendance and conduct.

Sr.#	Name with Father's Name	Class
1.	Gulistan D/o Muhammad Parial	SE (MY) 025 / 2014-2015
2.	Muhammad Shahrulkh S/o Muhammad Akhter Hussain	SE (AU) 024 / 2014-2015
3.	Rajesh Kumar S/o Suresh Kumar	SE (EE) 079 / 2014-2015
4.	Muhammad Abdul Haleem S/o Muhammad Aslam Lashari	SE (EE) 133 / 2014-2015
5.	Muhammad Jahanzaib Khan S/o Muhammad Jawaid Ahmed Khan	BE (CH) 037 / 2012-13
6.	Muhammad Talha Khan S/o Muhammad Shakeel Khan	BE (UE) 004 / 2012-13
7.	Syed Sarfaraz Hasan S/o Syed Itrat Hasan	BE (CE) 100 / 2012-13
8.	Naima Sajjad D/o Sajjad Hussain Ansari	BE (CS) 082 / 2012-13

You are, therefore, requested to kindly forward the cases of the said candidates on the attached prescribed **Form-2** along-with the required following documents on or before **09-08-2016** positively.

1. Attested photocopy of Latest Transcript of Academic Record Spring & Fall Semester 2015.
2. Attested Photocopy of University ID Card, applicant's CNIC and guardian CNIC.

Khan
26/07/16 ac/sr

Encl: As above.

[Signature]
Controller Students' Affairs



THE INSTITUTION OF ENGINEERS PAKISTAN
SAUDI ARABIAN CENTER (IEP-SAC)

Scholarship Program for Students in Pakistani Engineering Universities and Colleges

SELECTED STUDENT DATA FORM (FORM - 2)

The Vice Chancellor of the concerned University or Principal of the concerned College will complete this form and send to IEP-SAC at the beginning of the second, third and fourth year of the Four-Year Scholarship Program after which IEP-SAC will transfer the funds to the University/College Account for that year's scholarship. For the first year, Form-1 will be used.

1. STUDENT'S NAME: _____
2. FATHER'S NAME: _____
3. DATE OF BIRTH: _____
4. PRESENT ADDRESS: _____

5. PERMANENT ADDRESS: _____

6. N.I.C NUMBER:

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7. REGISTRATION NO. _____
8. DISCIPLINE: _____
9. SESSION START DATE: _____
10. EXP. SESSION END DATE: _____
11. ACADEMIC RECORD:

Examination Passed	Year	Marks Obtained / Total	Division / Grade	Position, If Any
1st Year B.E. / B.Sc. (Engg.)				
2nd Year B.E. / B.Sc. (Engg.)				
3rd Year B.E. / B.Sc. (Engg.)				

I hereby recommend the _____ scholarship _____ for the student whose data is given above. All future correspondence on the subject may please be addressed to me / the official (Contact Person) whom I have authorized and whose name and designation is given below. I will advise IEP-SAC in case the contact person is changed. Also given below are the details of the University/College Bank Account to which you may transfer the Scholarship Funds.

DETAILS OF THE AUTHORIZED OFFICIAL (OF UNIVERSITY / COLLEGE):

NAME: _____ DESIGNATION: _____

ADDRESS: _____

BANK ACCOUNT DETAILS (OF THE ABOVE AUTHORIZED OFFICIAL):

NO: _____ BANK: _____ BRANCH / CITY: _____

CERTIFICATION BY HEAD OF THE INSTITUTION:

NAME: _____ DESIGNATION: _____

INSTITUTION: _____

OFFICIAL SEAL AND SIGNATURES: _____ DATE: _____

Note: Please enclose attested and stamped copies of items 6 and 11.
(FM-2)

RULES AND REGULATIONS FOR THE AWARD OF SCHOLARSHIPS

POLICY

Scholarship will be given to a needy first year student for Four Years with satisfactory progress (passing each year / semester examination as a whole and in first attempt) during his studies, who is studying in any Government engineering universities / colleges in Pakistan in any Discipline. Failure to show satisfactory progress will result in the termination of scholarship.

The number of scholarships will be fixed by the Local Council from time to time. Approval of these rules and its future amendments will be done by IEP-SAC Local Council.

If deemed necessary, the scholarship, instead of first year, can also be initiated from second year.

SCHOLARSHIP AMOUNT

An amount of Pak.Rs.12,000 will be transferred yearly to the university / college bank account as designated by Vice Chancellor / Principal.

SELECTION CRITERIA

(To be certified by Vice Chancellor / Principal)

- Should be needy
- Academically sound
- No other scholarship
- Citizen of Pakistan or native of Azad Kashmir

HOW TO SELECT

Vice Chancellors / Principals or their nominated committees will be requested to select the students fulfilling above criteria. Particulars of the selected student will be provided by the concerned institution on Form-1 for IEP-SAC record. Renewal form (Form-2) duly filled by the institution will be required to transfer the next installment of the scholarship.

GENERAL

IEP-SAC scholarship account will be properly audited yearly. Yearly progress report will be communicated to the donors by IEP-SAC.

If it is discovered at any stage that an incumbent is also availing some other scholarship in parallel, we'll discontinue our facility for him forthwith and the amount having been received by him under our scholarship scheme (in parallel with some other one, whatsoever it may be) shall be liable on him to be returned to us.

Name and Signature of Student

Counter Signature with Stamp
Head of the Institution